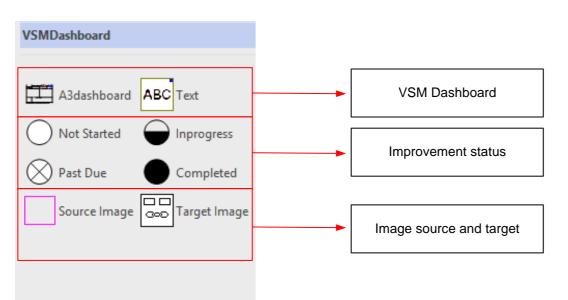
VSM DASHBOARD INTRODUCTION:



VSM Dashboard Shapes

The main icons : Used to set the dashboard template into the A3 page

Improvement status Icons: Used in the improvement action plan section to show the status of the action plans.

Image source and Target: To import the current state, future state and project plan

Refer to Image 3 for more details.

Step 1: Setting up the page and filling the data using text shape

Scale the page to A3 and use landscape orientation using "page setup" (right-click the page name tab at the bottom to access this)

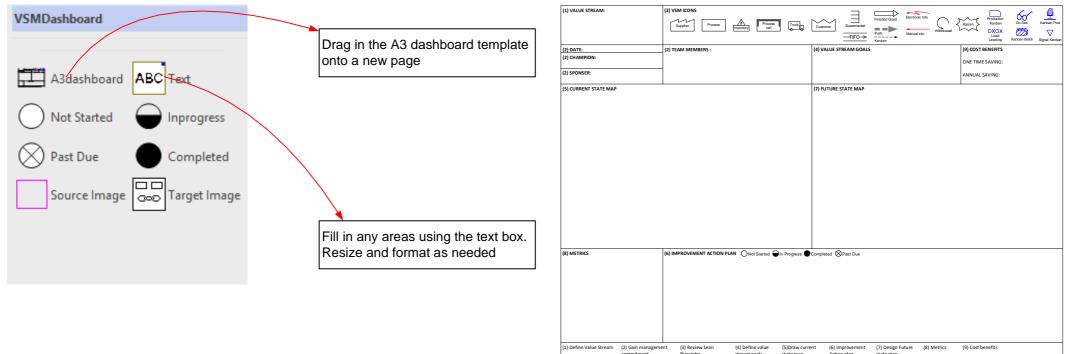


Image 1: Blank template

Step 2: Filling text to the each blocks

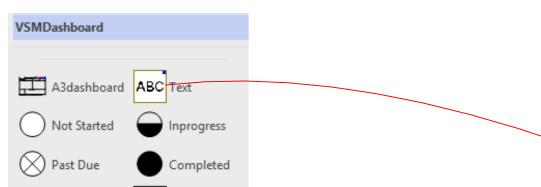


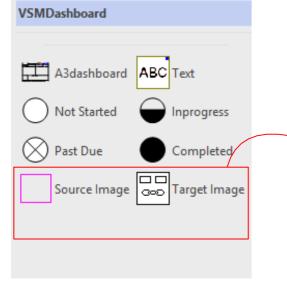
Image 2: Filling text with drag and drop text box from stencils

(2) DATE:	(2) TEAM MEMBERS :
(2) CHAMPION:	
(2) SPONSER:	
(5) URRENT STATE MAP	
Text Block	
б <u></u> б	
фф	

Drag and Drop text box to fill the text



Step 3: Adding images to the dashboard



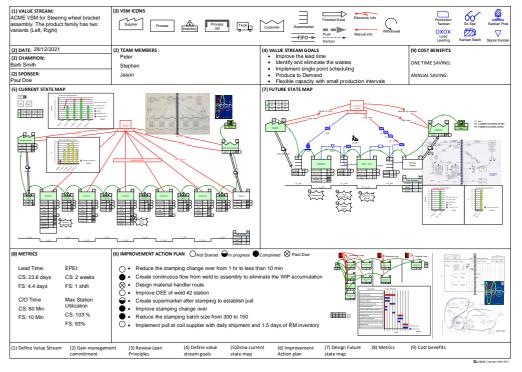
Use source and target to capture the high resolution image from different pages of the file.

Source and target only works if the graphics are in the same Visio file. Use simple copy and paste if you need to bring in data from other files.

For information on source/target see the "common functions" manual

https://evsm.com/productivity

Image 3: Dashboard Example with 'Learning to See' maps



Step 4: Adding kiazen status

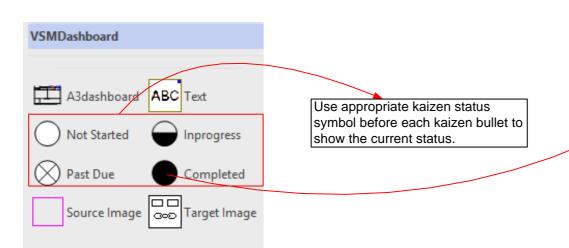


Image 4: Adding kaizen status

